

## PART A

**Report to:** Annual Council

**Date of Meeting:** 20 May 2015

**Report of:** Democratic Services Manager

**Title:** Programme Of Meetings – 2015/16

### 1 **SUMMARY**

Council Procedure Rule 1.1 (ix) requires the programme of ordinary meetings of the Council for the year to be approved at the Annual Meeting.

### 2 **RECOMMENDATIONS**

That the timetable of meetings for 2015/16 (**printed separately**) be adopted.

#### Contact Officer:

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Report approved by the Head of Democracy and Governance

### 3. **DETAILED PROPOSAL**

3.1 A draft timetable of meetings for the 2015/16 Municipal Year was circulated to All Members and officers for comment.

3.2 Full Council meetings have been scheduled for the following dates, an extraordinary meeting has been put in for Tuesday 23 June to agree the Council's submission to the Boundary Commission:

Tuesday	23 June 2015 (Extraordinary meeting)
Wednesday	22 July 2015
Wednesday	11 November 2015
Wednesday	27 January 2016 (budget)
Wednesday	16 March 2016
Wednesday	25 May 2016 (Annual Council)

3.3 Meetings of Licensing Sub Committees will be set up as and when required. They will comprise three members from the main Licensing Committee and meet during the day or evening as appropriate.

3.4 Meetings of the Chief Officer Pay Panel, Constitution Working Party, Standards Committee, Appointments Committee and Scrutiny Task Groups will also meet as and when required.

3.5 Dates of all committee meetings can be accessed through the Council's website. Reminders are also published in the monthly Members' Bulletin.

#### 4.0 **IMPLICATIONS**

##### 4.1 Financial

The Director of Finance comments that budget provision has been made to finance all costs associated with the democratic process.

##### 4.2 Legal Issues (Monitoring Officer)

The Head of Democracy & Governance comments that there are no legal implications in this report.

#### Background papers:

Draft timetable of meetings 2015/16

Emails to officers and Members attaching draft timetable for comment.

#### File reference:

None

#### Appendices:

Timetable of Meetings 2015/16 (*printed separately*)